



Instructions for Access to the Cambridge Databases

For assistance, email Mrs. Morgan at MorganL1@fultonschools.org

Online Database & E-book Sources

Step 1 – Go to www.bearsmediacenter.com

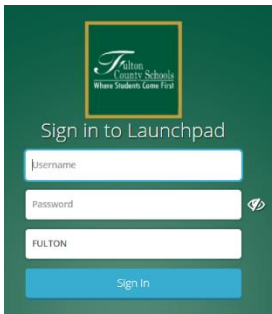
Step 2 – Click on **Electronic Resources-Launchpad-MackinVia** under Quick Links

Quick Links

ONLINE CATALOG

ELECTRONIC RESOURCES - LAUNCHPAD-MACKINVIA

TECHNOLOGY TIPS



Step 3 – Log into Launchpad using Student ID and unique Password

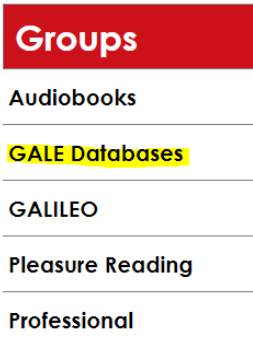
Step 3 – Open the MackinVia App– The program is used to access ALL databases and e-books.



MackinVIA (Global)

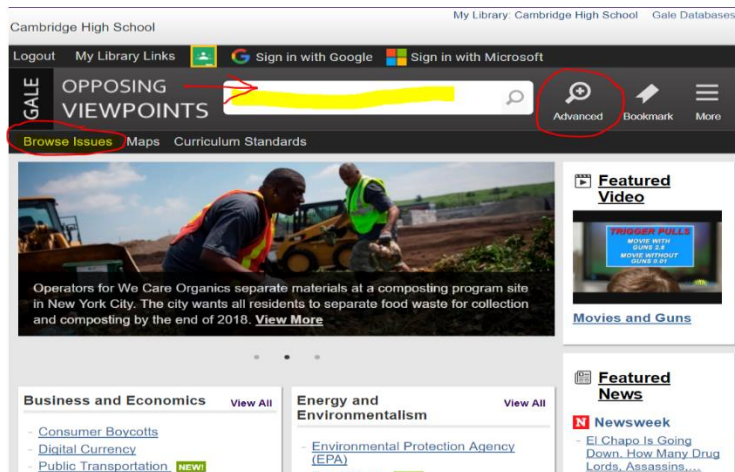
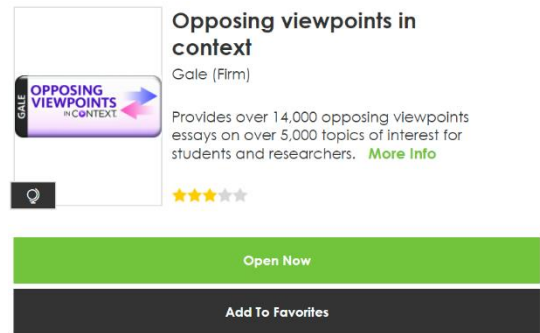
Step 4 – Select an electronic database

GALE ~ MackinVia defaults to Groups. A good place to start is with GALE databases



Select GALE databases – Several different GALE databases can be accessed through the GALE Databases Group.

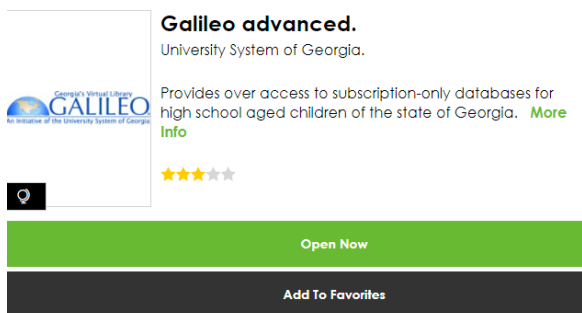
- Find the *Opposing Viewpoints*
- Click **Open Now** to open



- Type your search term in the search box for a keyword subject search. You can narrow your search using the **Advanced Search** option prior to searching. Or use the **Browse Issues** to look for ideas.
- Once you get your search results, you will see the top hits from each of the different types of content such as Viewpoints, Reference, Magazines, Academic Journals, News.

- If you chose to **Sign in with Google** or **Sign in with Microsoft**, it this makes it easy to save your research and access it again later.
- Find a great article? **Send to Google Drive** or **Send to OneDrive**. Or Email it to yourself.
- Use **Citation Tools** – Download, Export to Google Drive OR Select, copy & paste into your file.

GALILEO – Subscription-only databases for the state of Georgia. Largest collection – includes multiple databases, references sources and e-books. To access this database outside the school, you will need a password available in the Student Center.



- Limiters are on the left like Full Text and Source Types (Journals, e-books). Limiters are saved when you create a new search unless you clear them.
- Once you choose an article, Print or Email options are on the right. There is an option for Google Drive. Just make sure to check that it worked correctly.

Step 5 – Print and e-Books are also available.

E-book Source

GALE Virtual Reference Library – database for e-books ONLY. Access through MackinVia-GALE databases. **Options:** Table of Contents, View eBook, can download to Google, but it only downloads the current pages shown.



Print Resources

Quick Links

ONLINE CATALOG

ELECTRONIC RESOURCES - LAUNCHPAD-MACKINVIA

TECHNOLOGY TIPS

On Click on **Online Catalog** under Quick Links on www.bearsmediacenter.com – Go here to view print books available in the Student Center for checkout.

- Select Cambridge High School under the High School list.
- Under the **Catalog** tab, perform a **Keyword Search** to find books on your topic.
- The **Call #** tells you where to find the book in the student center and **Availability** tells you if the book is on the shelf and ready to check out.

